

**Centralia Parks & Recreation**  
**PICNIC SHELTER RULES AND RESTRICTIONS**

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1. Cancellations received less than ten days before rental period will result in forfeiture of facility rental fee.
2. All beverages must be dispensed in unbreakable containers.
3. A large charcoal grill is provided at the Borst Park Large Picnic Shelter. Only charcoal briquettes may be used in the grill—no burning of wood or other materials permitted. Facility users should dispose of coals in the hot coal bin provided at that shelter when finished.
4. Patrons are welcome to bring and use their own barbecue grills at the shelters, provided there are no burn restrictions in place.
5. Possession or consumption of alcoholic beverages is prohibited in the picnic shelters and other open areas of the parks.
6. Groups planning to utilize amplified music/sound or speakers must receive permission from the Centralia Parks & Recreation Department.
7. No political banners or signs allowed on city property.
8. Groups determined by the Centralia Parks & Recreation Department to need liability insurance must provide a certificate of insurance naming the City of Centralia as additional insured in the amount of no less than \$1,000,000 before final approval of use. The criteria below is used to determine if insurance is required for your event:
  - Applicant is a business or organization
  - Event involves people other than applicant's family members and close friends
  - Event qualifies as a "special event" by definition of the city
  - There is an admission charge or a charge for anything provided at the event
  - Event attendance and proposed usage fall outside of facility's design
  - Law enforcement will be required for security or traffic control

Those groups needing to purchase insurance may do so online through the provider approved by the Washington Cities Insurance Authority at [www.onebeaconentertainment.com](http://www.onebeaconentertainment.com). Insert code 0465-026 for Borst Park or 0465-302 for Riverside Park for a quote and/or to purchase insurance.

9. Party is responsible for the general cleanup of the picnic shelter area upon completion of use.