



2021 Stormwater Management Program

Stormwater Department

(360) 330-7512

www.cityofcentralia.com



Introduction



The National Pollutant Discharge Elimination System (NPDES) permits address water pollution from point sources into surface waters such as rivers, lakes, and streams. The U.S. Environmental Protection Agency (EPA) gave Washington State Department of Ecology (Ecology) the authority to write and issue the NPDES permit in Washington State. The Western Washington Phase II Municipal Stormwater Permit (Permit) was first issued by Ecology in 2007.

The City of Centralia Municipal Separate Storm Sewer System (MS4) is regulated by the Permit. The Permit was reissued on July 1, 2019 and became effective August 1, 2019. The new Permit cycle is from August 1, 2019 to July 1, 2024. The City of Centralia (City) will continue to implement the current program and include new Permit requirements as they come into effect.

The Stormwater Management Program (SWMP) is required per Section S5 of the Permit. The SWMP is organized per the program components listed in S5.C. The SWMP is updated annually and submitted to Ecology by March 31st of each year. The SWMP consist of the following; Components, Current Activities and Planned Activities:

- S5.C.1 Stormwater Planning
- S5.C.2 Public Education and Outreach
- S5.C.3 Public Involvement and Participation
- S5.C.4 MS4 Mapping and Documentation
- S5.C.5 Illicit Discharge Detection and Elimination
- S5.C.6 Controlling Runoff from New Development, Redevelopment, and Construction Sites
- S5.C.7 Operations and Maintenance
- S5.C.8 Source Control Program for Existing Development

The SWMP is designed to protect water quality by reducing the discharge of pollutants from the regulated small MS4 to the maximum extent practicable (MEP) and meet state all known, available, and reasonable methods of prevention, control and treatment (AKART) requirements, and protect water quality.

The City has an ongoing program for gathering, tracking, maintaining and using information to evaluate the SWMP development, implementation, and permit compliance, and to set priorities.

The SWMP is a planning and implementation document. The program has three separate objectives depending on the intended audience:

- Ecology – Provide written documentation on how the City will meet the Permit requirements for the SWMP.
- The Public – Solicit input and build local support for the City's SWMP.
- City Staff and Officials – Build support and understanding for the SWMP.

S5.C.1 Stormwater Planning

Centralia, Washington, is located on I-5 midway between Seattle and Portland, in Lewis County. The City of Centralia is located at the confluences of Salzer Creek, China Creek, the Skookumchuck River, and the Chehalis River. Additional secondary creeks, such as Coffee Creek and Scammon Creek, and a relatively flat topography make Centralia a unique city with a watershed that is not easily delineated. The Stormwater Planning program is to inform and assist in the development of policies and strategies as water quality management tools to protect receiving waters.

PERMIT REQUIREMENTS (S5.C.1):

A. Convene an inter-disciplinary team to inform and assist in the development, progress, and influence of this program, by August 1, 2020.

B. Coordination with long-range plan updates.

- Describe how stormwater management needs and protection/improvement of receiving water health are (or are not) informing the planning update processes and influencing policies and implementation strategies. The report shall describe the water quality and watershed protection policies, strategies, codes, and other measures intended to protect and improve local receiving water health through planning, or taking into account stormwater management needs or limitations.
- Respond to questions in Annual Report, describe how anticipated stormwater impacts on water quality were addressed, if at all, during 2013-2019 permit term, on or before March 31, 2021.
- Respond to questions in Annual Report, describe how water quality is being addressed, if at all, during this permit term, on or before January 1, 2023.

C. Low impact development code-related requirements.

- Continue to require LID Principles and LID BMPs when updating, revising, and developing new local development-related codes, rules, standards, or other enforceable documents, as needed.
- Annually, assess and document any newly identified administrative or regulatory barriers to implementation of LID Principles or LID BMPs since local codes were updated in accordance with the 2013 Permit, and the measures developed to address the barriers. If applicable, the report shall describe mechanisms adopted to encourage or require implementation of LID principles or LID BMPs.

D. Stormwater Management Action Planning:

Receiving Water Assessment:

- Document and assess existing information related to the local receiving waters and contributing area conditions to identify which receiving waters are most likely to benefit from stormwater management planning.
- By March 31, 2022, submit a watershed inventory and include a brief description of the relative conditions of the receiving waters and the contributing areas. Indicate which receiving waters will be included in the prioritization process. Include a map of the delineated basins with references to the watershed inventory table.
- Identify which basins are expected to have a relatively low Stormwater Management Influence for SMAP. Basins having relatively low expected Stormwater Management Influence for SMAP do not need to be included in the prioritization process.

Receiving Water Prioritization:

- Develop and implement a prioritization method and process to determine which receiving waters will receive the most benefit from implementation of stormwater facility retrofits, tailored implementation of SWMP actions, and other land/development management actions (different than the existing, new, and redevelopment requirements). Document the prioritized and ranked list of receiving waters no later than June 30, 2022.
- Document the priority ranking process used to identify high priority receiving waters. May reference existing local watershed management plan(s) as source(s) of information or rationale for the prioritization.
- The ranking process shall include the identification of high priority catchment area(s) for focus of the SMAP.

Stormwater Management Action Plan (SMAP):

No later than March 31, 2023, develop a SMAP for at least one high priority catchment area that identifies all of the following:

- A description of the stormwater facility retrofits needed for the area, including the BMP types and preferred locations.
- Land management/development strategies and/or actions identified for water quality management.
- Targeted, enhanced, or customized implementation of stormwater management actions related to permit sections within S5, including: IDDE field screening, Prioritization of Source Control inspections, O&M inspections or enhanced maintenance, Public Education and Outreach behavior change programs. Identified actions shall support other specifically identified stormwater

management strategies and actions for the basin overall, or for the catchment area in particular.

- If applicable, identification of changes needed to local long-range plans, to address SMAP priorities.
- A proposed implementation schedule and budget sources for: short-term actions (accomplished within six years), long-term actions (accomplished within seven to twenty years).
- A process and schedule to provide future assessment and feedback to improve the planning process and implementation of procedures or projects.

CURRENT ACTIVITIES (S5.C.1):

The City will continue to require LID Principles and LID BMPs in developments. The City's Stormwater Building Designs and Development Guidelines includes LID BMP's in Chapter 9.

PLANNED ACTIVITIES (S5.C.1):

The City plans to create a team of individuals from various departments to collaborate in the stormwater planning process. The core team members will include the Public Works Director, City Engineer, Community Development Assistant Director and Stormwater/Streets Technician. As needed, other departments may get involved. The core team members shall meet quarterly to discuss stormwater planning.

S5.C.2 Public Education & Outreach

The City implemented an education and outreach program for the area served by the MS4. The targeted audience is the public; which includes schools, contractors, developers, homeowners, material suppliers, and business owners (both public and private). The program is designed to educate the targeted audience on the stormwater problem and provide specific actions they can follow to minimize the problem.

PERMIT REQUIREMENTS (S5.C.2):

Implement an education and outreach program for the area served by the MS4. The program shall be based on local water quality information and target audience characteristics to identify high priority target audiences, subject areas, and/or BMPs.

A. General Awareness:

- General Public (including overburden communities, or school age children), or Businesses (including home-based and mobile businesses). Subject areas:
 - 1) General impacts of stormwater on surface waters. Including impacts from impervious surfaces.
 - 2) Low impact development (LID) principles and LID BMPs.
- Engineers, Contractors, Developers, and Land-use Planners. Subject areas:
 - 1) Technical standards for stormwater site and erosion control plans.
 - 2) LID principles and LID BMPs.
 - 3) Stormwater treatment and flow control BMPs/facilities.
- Provide subject area information to the target audience on an ongoing or strategic schedule.

B. Behavior Change:

- Residents, Landscapers, Property/Owners, Developers, School age children, or Businesses (including home-based or mobile businesses)

BMPs:

- 1) Use and storage of: pesticides, fertilizers, and/or other household chemicals.
 - 2) Use and storage of: automotive chemicals, hazardous cleaning supplies, carwash soaps, and/or other hazardous materials.
 - 3) Prevention of illicit discharges.
 - 4) Yard care techniques protective of water quality.
 - 5) Carpet cleaning.
 - 6) Repair and maintenance BMPs for: vehicles, equipment, and/or home/building.
 - 7) Pet waste management and disposal.
 - 8) LID Principles and LID BMPs.
 - 9) Stormwater facility maintenance, include LID facilities.
 - 10) Dumpster and trash compactor maintenance.
 - 11) Litter and debris prevention.
 - 12) Sediment and erosion control.
 - 13) Source Control BMPs.
 - 14) Locally-important, municipal stormwater-related subject area.
- Conduct Evaluation of Effectiveness: No later than July 1, 2020, evaluate the effectiveness of an ongoing behavior change campaign.
 - By February 1, 2021, follow social marketing practices and methods, similar to community-based social marketing to develop a campaign that is tailored to the community, including development of a program evaluation plan.
 - 1) Develop a strategy and schedule to more effectively implement the existing campaign; or
 - 2) Develop a strategy and schedule to expand the existing campaign to a new target audience or BMPs; or
 - 3) Develop a strategy and schedule for a new target audience and BMP behavior change campaign.

- No later than April 1, 2021, begin to implement the strategy developed.
- No later than March 31, 2024, evaluate and report on:
 - 1) The changes in understanding and adoption of targeted behaviors resulting from the implementation of the strategy; and
 - 2) Any planned or recommended changes to the campaign in order to be more effective; describe the strategies and process to achieve the results.
- Use results of the evaluation to continue to direct effective methods and implementation of the ongoing behavior change program.

C. Stewardship:

- Provide and advertise stewardship opportunities and/or partner with existing organizations (including non-permittees) to encourage residents to participate in activities or events planned and organized within the community.

CURRENT ACTIVITIES (\$5.C.2):

General Awareness:

- Maintain Stormwater website
- Pet waste management and disposal
- Proper disposal of household hazardous waste
- Prohibit illegal dumping and littering in stormwater facilities
- Illicit discharge hotline flyer
- Car wash program
- Rain Garden Demonstration
- Stream Team
- Leaf disposal program



Behavior Change:

Pet waste is an ongoing issue. The City has developed a behavior change plan to encourage higher rates of dog owners picking up and properly disposing of pet waste. This program will be set up on the Discovery Trail (off Goodrich Road by the Waste Water Treatment Plant), and at Borst Park. Signage and a survey will be posted at every dog baggie station to inform and promote the pet waste program.

Stewardship:

- Stream Team Meetings
- China Creek Clean-up
- Storm Drain Marker Program
- Pet Waste Management

PLANNED ACTIVITIES (\$5.C.2):

The City will continue to implement the Current Activities and the activities below.

General Awareness:

- Car Wash Kit campaign and leaf bin campaign

Behavior Change:

- Pet waste behavioral change program

Stewardship:

- China Creek clean-up with the Centralia Stream Team
- Tree planting along Chehalis River on Discovery Trail.



The City of Centralia Offers Fish Friendly Car Wash Alternative

Please consider this method when planning your next car wash.



Parking Lot Charity Car Wash

While not the preferred choice, parking lot car washes can still be environmentally friendly. The City has several kits available that pump wash water into the sanitary sewer system, keeping pollutants out of local water bodies. All Centralia churches and groups may borrow these kits, at no charge, from the Stormwater Department.

To check out a parking lot car wash kit, please call:

Kim Anderson at (360) 880-1112

C5.C.3 Public Involvement & Participation

Public involvement and participation is important to creating an effective stormwater management program.

PERMIT REQUIREMENTS (S5.C.3):

- A. Create opportunities for the public, including overburdened communities, to participate in the decision-making processes involving the development, implementing and update of the SMAP and SWAP.
- B. City shall post the SWMP Plan and the annual report on the website, no later than May 31st of each year. All other submittals shall be available to the public upon request.

CURRENT ACTIVITIES (S5.C.3):

The City utilizes various communication mediums to convey involvement and participation events to the public, such as: social media, City website, newspaper articles and other web-based channels. The City post the latest annual report and Stormwater Management Program (SWMP) on the website by March 31st each year. The public can submit comments on the SWMP from the City's website.

PLANNED ACTIVITIES (S5.C.3):

The City will continue to implement the Current Activities and explore other means of public involvement opportunities.



S5.C.4 MS4 Mapping and Documentation

The City has an ongoing program for mapping and documentation of the MS4.

federally recognized Indian Tribes, municipalities and other Permittees.

PERMIT REQUIREMENTS (S5.C.4):

A. Ongoing Mapping of MS4:

- Known MS4 outfalls and discharge points.
- Receiving waters, other than groundwater.
- Public stormwater treatment and flow control BMPs/facilities
- Geographic areas that do not discharge stormwater to the surface waters.
- Tributary conveyance to all known outfalls and discharge points with a 24-inch diameter or larger, or an equivalent cross-sectional area for non-pipe system (tributary conveyance type, material, size, associated drainage areas, land use).
- Connections between the MS4 owned or operated by the other municipalities or public entities.
- All connections to the MS4 authorized or allowed by the City after February 16, 2007.

B. New Mapping requirements:

- No later than January 1, 2020, begin to collect size and material for all known MS4 outfalls during normal course of business and update records.
- No later than August 1, 2023, complete mapping of all know connections from the MS4 to a privately owned stormwater system.

C. No later than August 1, 2021, the required format for mapping is electronic with fully described mapping standards.

D. Upon request, make maps available to Ecology.

E. Upon request, and to the extent appropriate, provide mapping information to federally recognized Indian Tribes, municipalities, and other Permittees. Permit does not preclude the City from recovering reasonable costs associated with fulfilling mapping information requests by

CURRENT ACTIVITIES (S5.C.4):

The City maintains the MS4 mapping by incorporating record drawing information from developments and correcting existing features as needed. The MS4 mapping updates are performed in CentralSquare.

PLANNED ACTIVITIES (S5.C.4):

The City will continue to maintain the MS4 mapping.

All known MS4 outfalls (size and material) will be added/updated to the MS4 mapping.



S5.C.5 Illicit Discharge and Elimination (IDDE)

Discharges from cities often include wastes and wastewater from sources other than stormwater. Illicit discharges are those that enter the public storm system in two ways, (1) by direct connection of wastewater piping to storm lines; or (2) through indirect connections, such as infiltration from cracked wastewater piping, dumping of illicit material into storm drains, or accidental spills that result in wastewater flowing into storm drains.

PERMIT REQUIREMENTS (S5.C.5):

- A. The program shall include procedures for reporting and correcting or removing illicit connections, spills and other illicit discharges when they are suspected or identified. The program shall also include procedures for addressing pollutants entering the MS4 from an interconnected, adjoining MS4.
 - Illicit connections and illicit discharges must be identified through, but not limited to: field screening, inspections, complaints/report, construction inspections, maintenance inspections, source control inspections, and/or monitoring information, as appropriate.
- B. Inform public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste.
- C. Implement an ordinance or other regulatory mechanism to effectively prohibit non-stormwater, illicit discharges into the MS4 to the maximum extent allowable under state and federal law. The ordinance shall include escalating enforcement procedures and actions.
- D. Implement an ongoing program designed to detect and identify non-stormwater discharges and illicit discharges and connections into the MS4.
 - Implement a field screening methodology appropriate to the characteristics of the MS4 and water quality concerns. Complete field screening for an average of 12% of the MS4 each year. Annually track total percentage of the MS4 screened beginning August 1, 2019.
- E. Implement an ongoing program designed to address illicit discharges, including spills and illicit connections, into the MS4.
 - Provide a publicly listed and publicized hotline or other telephone number for public reporting of spills and other illicit discharges.
 - Ongoing training program for all municipal field staff on identification of an illicit discharge and/or connection, and on proper procedures for reporting and responding to the illicit discharge and/or connection. Provide follow-up trainings as needed to address changes in procedures, techniques, requirements, or staffing. Document and maintain records of the trainings provided and the staff trained.
 - Procedures for characterizing the nature of, and potential public or environmental threat posed by, any illicit discharges found by or reported to the City. Procedures shall address the evaluation of whether the discharge must be immediately contained and steps to be taken for containment of the discharge.
 - Procedures for tracing the source of an illicit discharge.
 - Procedures for eliminating the discharge, including notification of appropriate authorities and property owners.
- F. Ensure municipal staff who are responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges, including spills, and illicit connections are trained to conduct these activities. Provide follow-up trainings as needed to address changes in procedures, techniques, requirements, or staffing. Document and maintain records of the training provided and the staff trained.

G. Recordkeeping: Track and maintain records of the activities conducted. In the Annual Report, submit data for the illicit discharges, spills and illicit connections including those that were found by, reported to, or investigated by the City during the previous calendar year.

CURRENT ACTIVITIES (\$5.C.5):

The City's Illicit Detection and Discharge Elimination Ordinance (CMC 15.37) incorporates the various aspects of the Permit requirements.

The ongoing IDDE program includes procedures for addressing illicit discharges, tracing the source and eliminating the discharge.

The IDDE program continues to educate the public on the harmfulness of improper disposal of waste. Our website contains report a spill and the 24/7 hotline number.

The City maintains a hotline and mobile application (Centralia Hotline 24/7) that allows citizens to report illicit discharges/connections. Calls/complaints are routed to the appropriate staff(s).

Outfall inspections is the chosen method for field screening assessment. At a minimum, 12% of the MS4 outfalls are inspected yearly during the dry season.

Field staff are trained when first hired and annually thereafter. Records of staff training is documented.

All inspections, investigation, illicit discharges and spill-related activities are tracked on spreadsheets and reported on the Ecology website, per Permit requirements.

PLANNED ACTIVITIES (\$5.C.5):

The City will continue to implement the Current Activities.

The City will continue to track the total percentage of MS4 screened annually.

The City will complete IDDE reporting data in accordance to the format provided in Appendix 12. The IDDE reporting data will be submitted with the Annual Report.



S5.C.6 Controlling Runoff from Development & Construction

The City will implement, and enforce a program to reduce pollutants in stormwater runoff from new development, redevelopment, and construction site activities. The program shall apply to private and public development, including transportation projects.

PERMIT REQUIREMENTS (S5.C.6):

A. Implement an ordinance or other enforceable mechanism that addresses runoff from new development, redevelopment, and construction site projects.

- Adopt and make effective a local program, no later than June 30, 2022, that meets the requirements of Section B [S5.C.6.b(i) through (iii)], below, and shall apply to applications submitted.

- 1) On or after July 1, 2022.
- 2) Prior to January 1, 2017, that have not started construction by January 1, 2022.
- 3) Prior to July 1, 2022, that have not started construction by July 1, 2027.

B. The ordinance shall include, at a minimum:

- The Minimum Requirements, thresholds, and definitions in Appendix 1, or the 2013 Appendix 1 amended to include the changes identified in Appendix 10, or Phase I program approved by Ecology and amended to include Appendix 10, for new development, redevelopment, and construction sites. Such local requirements and thresholds shall provide equal protection of receiving waters and equal levels of pollutant control to those provide in Appendix 1.
- The local requirements shall include the following requirements, limitations, and criteria that, when used to implement the minimum requirements in Appendix 1 will

protect water quality, reduce the discharge of pollutants to the MEP, and satisfy the State requirements under chapter 90.48 RCW to apply AKART prior to discharge:

- 1) Site planning requirements
- 2) BMP selection criteria
- 3) BMP design criteria
- 4) BMP infeasibility criteria
- 5) LID competing needs criteria
- 6) BMP limitations

- The legal authority, through the approval process for new development and redevelopment, to inspect and enforce maintenance standards for private stormwater facilities that discharge to the MS4.

C. The program shall include a permitting process with plan review, inspection and enforcement capability to meet the standards listed below, for both private and public projects, using qualified personnel. At a minimum, the program shall be applied to all sites that that meet the minimum thresholds adopted pursuant to Section B [S5.C.6.b.i].

- Review all stormwater site plans for proposed development activities.
- Inspect, prior to clearing and construction, all known development sites that have a high potential for sediment transport.
- Inspect all permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls. Enforce as necessary based on the inspection.
- Inspect all stormwater treatment and flow control BMPs/facilities, and catch basins, in new residential developments every six

months, until 90% of the lots are constructed (or when construction has stopped and the site is fully stabilized), to identify maintenance needs and enforce compliance with maintenance standards as needed.

- Inspect all permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater controls. Verify that a maintenance plan is completed and responsibility for maintenance is assigned. Enforce as necessary based on the inspection.
- Compliance by achieving at least 80% of scheduled inspections.
- Include a procedure for keeping records of inspections and enforcement actions by staff, including inspection reports, warning letters, notices of violations, and other enforcement records. Records of maintenance inspections and maintenance activities shall be maintained.
- An enforcement strategy shall be developed and implemented to respond to issues of non-compliance.

D. Make available the link to the electronic Construction Stormwater General Permit Notice of Intent (NOI) form and Industrial Stormwater General Permit NOI form. Continue to enforce local ordinances controlling runoff site that are also covered by stormwater permits issued by Ecology.

E. Ensure that municipal staff whose primary job duties are implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement, are trained to

conduct these activities. Follow-up training must be provided as needed to address changes in procedures, techniques or staffing. Document and maintain records of the training provided and the staff trained.

CURRENT ACTIVITIES (S5.C.6):

The City has an ongoing program for the permit process with plan review, inspection and enforcement capabilities. All inspections are documented.

The City's Stormwater Control Ordinance (CMC 15.37) was adopted in 2009 and revised 2021, and incorporates the various Permit requirements.

The City adopted (CMC 15.37) the latest Stormwater Management Manual for Western Washington (SWMMWW) to help control runoff from developments and construction sites. The requirements, limitations, and criteria of the SWMMWW will protect water quality, reduce the discharge of pollutants to the MEP, and satisfy State AKART.

All field staff are trained in erosion control inspection and has a Certified Erosion and Sediment Control Lead (CESCL) Certification.

The City continues to refine: tracking mechanism for inspections and enforcements, development inspection procedures and site plan review standards.

PLANNED ACTIVITIES (S5.C.6):

The City will continue to implement the Current Activities.

S5.C.7 Operations & Maintenance

The City developed and implemented an Operations and Maintenance (O&M) program to regulate and conduct maintenance activities to prevent or reduce stormwater impacts.

PERMIT REQUIREMENTS (S5.C.7):

A. Implement maintenance standards that are as protective, or more protective, of facility function than those specified in the SWMMWW. Maintenance standards shall be developed for facilities that does not have maintenance standards. No later than June 30, 2022, maintenance standards shall be updated to meet Permit requirements.

- Unless there are circumstances beyond the City's control, when an inspection identifies an exceedance of the maintenance standards, maintenance shall be performed:

1. Within 1 year for typical maintenance of facilities, except catch basins.
2. Within 6 months for catch basins.
3. Within 2 years for maintenance that requires capital construction of less than \$25,000.

- For each exceedance of the required timeframe, the Permittee shall document the circumstances and how they were beyond their control.

B. Implement a stormwater facility maintenance program for facilities regulated by the City.

- Implementation of an ordinance or other enforceable mechanism.
- Annual inspections of all private stormwater treatment and flow control BMPs/facilities that discharges to the MS4 and were permitted by the City, including those permitted in accordance with requirements adopted pursuant to the 2007-2019 Permits.
- Compliance with the inspection requirements by achieving at least 80% of required inspections.

- The program shall include a procedure for keeping records, warning letters, notices of violations, and other enforcement records. Records of maintenance inspections and maintenance activities shall be maintained.

C. Implement a stormwater facility maintenance program for facilities owned or operated by the City.

- Annual inspection of all municipally owned or operated permanent stormwater treatment and flow control facilities, and taking appropriate maintenance actions.
- Spot checks of potentially damaged permanent treatment and flow control facilities after major storm events. Conduct repairs or take appropriate maintenance action in accordance with maintenance standards.
- Inspect all catch basins and inlets owned or operated by the City every two years. Clean catch basins, if the inspection indicates cleaning is needed to comply with maintenance standards established in the SWMMWW.
- Compliance by achieving 95% of required inspections.

D. No later than December 31, 2022, implement and document maintenance practices, policies, and procedures to reduce stormwater impacts associated with runoff from all lands owned or maintained by the City, and road maintenance activities under the functional control of the City. Lands owned or maintained by the City include, but are not limited to: streets, parking lots, roads, highways, buildings, parks, open spaces, road right-of-ways, maintenance yards, and stormwater treatment and flow control BMPs/facilities.

Program shall address the following activities:

- Pipe cleaning
- Clean culverts that convey stormwater in ditch systems
- Ditch maintenance
- Street cleaning
- Road repair and resurfacing, including pavement grinding
- Snow and ice control
- Utility installation
- Pavement striping maintenance
- Maintaining roadside areas, including vegetation management
- Dust control
- Application of fertilizers, pesticides, and herbicides
- Sediment and erosion control
- Landscape maintenance and vegetation disposal
- Trash and pet waste management
- Building exterior cleaning and maintenance

E. Implement an on-going training program for staff whose primary construction, operations, or maintenance job functions may impact stormwater quality. Follow-up training shall be provided as needed to address changes in procedures, techniques, requirements, or staffing. Document and maintain records of training provided and staff trained.

F. Implementation of a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards and material storage facilities owned or operated by the City. Update SWPPP no later than December 31, 2022, to include the following information:

- A detailed description of the operational and structural BMPs in use at the facility and a schedule for implementation of additional BMPs when needed.
- Perform annual inspections of the facility, including visual observations of discharges, to evaluate effectiveness of the BMPs, identify maintenance needs, and determine if

additional or different BMPs are needed. The results of the inspections must be documented in an inspection report or check list.

- An inventory of the materials and equipment stored on-site, and the activities conducted at the facility which may be exposed to precipitation or runoff and could result in stormwater pollution.
- A site map showing the facility's stormwater drainage, discharge points, and areas of potential pollutant exposure.
- A plan for preventing and responding to spills at the facility which would result in an illicit discharge.

G. Maintain records of inspections and maintenance or repair activities conducted by the City and private property owners.

CURRENT ACTIVITIES (\$5.C.7):

The Streets maintenance crew has an ongoing program to inspect and clean catch basins, and to inspect and maintain public stormwater facilities. Street sweeping is done on a regular basis. There is a list of 'Hot Spots' that are checked after every major storm event.

In 2015, the City hired/created a Stormwater Technician position that is dedicated to stormwater related activities.

The City has an ongoing program to inspect private stormwater facilities and coordinate with private owners for maintenance.

The City has an ongoing training program for employees, who encounter stormwater on a regular basis, to learn the importance of protecting water quality.

A SWPPP (Stormwater Pollution and Prevention Plan) was developed for the City maintenance yards and heavy equipment yards. This is a dynamic document, contents are updated as needed.

PLANNED ACTIVITIES (\$5.C.7):

The City will continue to implement the Current Activities.

S5.C.8 Source Control Program for Existing Development

The City shall implement a program to prevent and reduce pollutants in runoff from publicly and privately owned institutional, commercial and industrial sites that discharge to the MS4.

PERMIT REQUIREMENTS (S5.C.8):

A. No later than August 1, 2022, adopt and make effective an ordinance(s), or other enforceable documents, requiring the application of source control BMPs for pollutants generating sources associated with existing land uses and activities.

- Applicable operational source control BMPs shall be required for all pollutant generating sources. Structural source control BMPs, or treatment BMPs/facilities, or both, shall be required for pollutant generating sources if operational source control BMPs do not prevent illicit discharges or violations of surface water, groundwater, or sediment management standards because of inadequate stormwater control.

B. No later than August 1, 2022, establish an inventory that identifies publicly and privately owned institutional, commercial, and industrial sites which have the potential to generate pollutants to the MS4. The inventory shall include: businesses, home-based businesses and multi-family sites.

C. No later than January 1, 2023, implement an inspection program for sites identified in the inventory.

- All identified sites with a business address shall be provided information about activities that may generate pollutants and the source control requirements applicable to those activities. This information shall be provided by mail, telephone, electronic communications, or in person. This information may be provided all at one time

or spread out over the Permit term to allow for tailoring and distribution of the information during site inspections.

- Annually, complete the number of inspections equal to 20% of the businesses and/or sites listed in their source control inventory to assess BMP effectiveness and compliance with source control requirements.
- Inspect 100% of sites identified through credible complaints.

D. No later than January 1, 2023, implement a progressive enforcement policy that requires sites to comply with stormwater requirements within a reasonable time period.

E. Ensure municipal staff who are responsible for implementing the source control program are trained to conduct these activities. The ongoing training program shall cover the legal authority for source control, source control BMPs and their proper application, inspection protocols, lessons learned, typical cases, and enforcement procedures. Provide follow-up training as needed to address changes in procedures, techniques, requirements, or staff. Document and maintain records of the training provided and the staff trained.

CURRENT ACTIVITIES (S5.C.8):

Working on adopting current ordinances to become compliant before August 1, 2022.

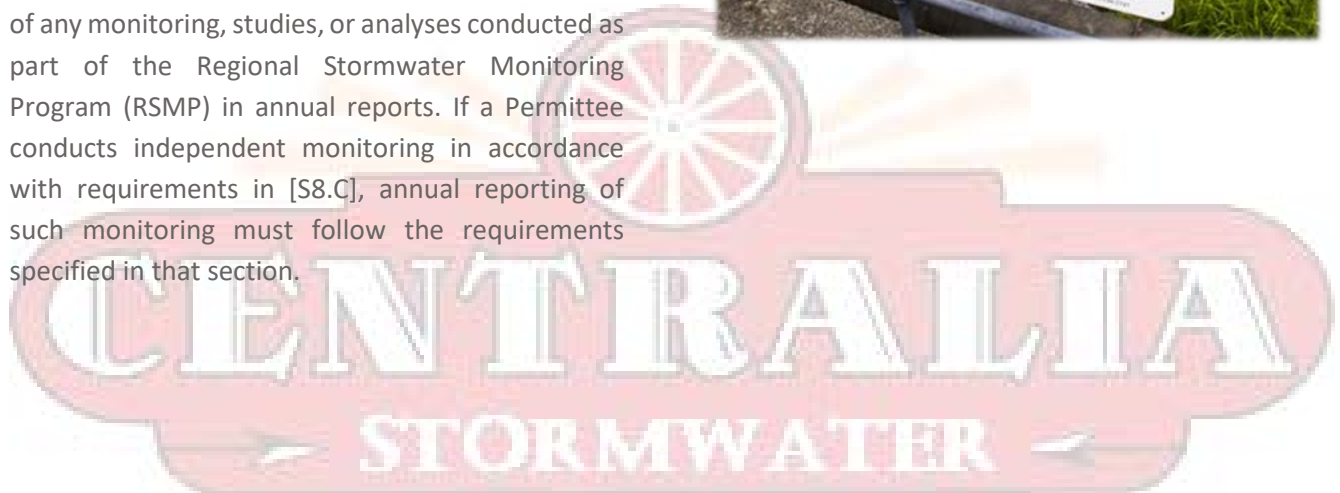
PLANNED ACTIVITIES (S5.C.8):

The City plans to start compiling the inventory of publicly and privately owned institutional, commercial, and industrial sites in accordance with Appendix 8 of the Permit.

S8 Monitoring & Assessment

All Permittees shall provide, in each annual report, a description of any stormwater monitoring or stormwater-related studies conducted during the reporting period. If other stormwater monitoring or stormwater-related studies were conducted on behalf of the Permittee during the reporting period, or if stormwater-related investigations conducted by other entities were reported during the reporting period, a brief description of the type of information gathered or received shall be included in the annual report.

Permittees are not required to provide descriptions of any monitoring, studies, or analyses conducted as part of the Regional Stormwater Monitoring Program (RSMP) in annual reports. If a Permittee conducts independent monitoring in accordance with requirements in [S8.C], annual reporting of such monitoring must follow the requirements specified in that section.



S9 Reporting Requirements

- A. An annual report is required to be submitted no later than March 31st of each year of the Permit, beginning in 2020. The report covers the reporting period from January 1st through December 31st unless otherwise specified.
- B. The City is required to keep all records related to the Permit and the SWMP for at least five years.
- C. All records related to this permit and the City's SWMP shall be available to the public at reasonable times during business hours. A copy of the most recent annual report will be provided to any individual or entity, upon request.
- A reasonable charge may be assessed for making photocopies of records.
 - The City may require reasonable advance notice of intent to review records related to this permit.
- D. The annual report shall include the following:
- The current Stormwater Management Plan (SWMP);
 - Submittal of the annual report form as provided by Ecology pursuant to S9.A, describing the status of implementation of the requirements of this permit during the reporting period.
 - Attachments to the annual report form including summaries, descriptions, reports, and other information as required, or as applicable, to the requirements of this permit during the reporting period.
 - If applicable, notice that MS4 is relying on another governmental entity to satisfy any of the obligation under this permit.
 - Certification and signature pursuant to G19.D, and notification of any changes to authorization pursuant to G19.C.
 - A notification of any annexations, incorporations or jurisdictional boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period.
- E. No later than March 31st of each year, the new annual report and the updated SWMP will be available to the public on the City's webpage at <http://www.cityofcentralia.com/Page.asp?NavID=101>
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