

## **APPENDIX B—POLE ATTACHMENT PERMIT APPLICATION PROCESS**

The following procedure is to be followed by each Licensee seeking to make new Attachments on Licensor Poles. Note that no entity may make any Attachments to Licensor Poles without having first entered into a binding Pole Attachment Licensing Agreement.

1. Licensee shall submit a completed Permit Application (Appendix C) that includes: route map, information required in Appendix F, installation plans and recommendations on Make-Ready Work. Licensee shall prepare the Permit Application in adherence with the Applicable Standards (Section 1.2 of Agreement) and specifications (Appendix D).
2. The Licensor will review the completed permit application and discuss any issues with the Licensee. Said review may involve an onsite inspection of proposed attachment(s) with Licensee's professional engineer or Licensor approved Licensee employee or contractor.
3. Upon receipt of written authorization, the Licensor will proceed with Make-Ready Work according to the specific agreed-upon installation plans and the terms of the Agreement, including payment for the Make-Ready Work charges as set out by the Licensor and agreed to by the Licensee.
4. Upon completion of the Make-Ready Work, the Licensor will sign and return the Application for Permit authorizing the Licensee to make its Attachment(s) in accordance with agreed-upon installation plans.
5. The Licensee's professional engineer, the Licensor-approved employee or contractor shall submit written certification that he/she has completed the Post-Construction Inspection and that the installation was done in accordance with the provisions of the Permit. The Post-Construction Inspection shall be submitted within thirty (30) calendar days after installation is complete.