



Please Return This Form To:
 Centralia City Light
 1100 N Tower Avenue
 Centralia, WA 98531
 Fax: (360) 330-7516
dhansen@cityofcentralia.com

Ductless and Ducted Mini-Split Heat Pump (DHP) Project Installation Form

All sections must be filled out by the installer at the time of installation. A copy of this completed form and the **purchase receipt or invoice** must be promptly submitted to the homeowner's utility in accordance with utility policy.

All systems must:

1. Be rated with a minimum of 7.6 HSPF2.
2. Be installed according to the Best Practices for Installing Ductless Heat Pumps Guide.
3. Be installed in accordance with manufacturer specifications, including adherence to proper refrigerant charging.
4. Meet local utility requirements.

What is Being Installed? <i>(Select One)</i>	Eligible Home Types <i>(Select One)</i>	Eligible Existing Heating System Being Displaced <i>(Select One)</i>
Single Ductless Indoor Head Single Ducted Mini-Split ¹ Multiple Ductless Indoor Heads Multiple Indoor Ducted Mini-Splits ¹ Combination Ductless/Ducted Mini-Splits	Existing Single Family Existing Manufactured	Electric Forced Air Furnace Electric Zonal ²

¹Ducted Mini-Splits do not include whole home centrally ducted systems. See PTCS Air Source Heat Pumps for information on whole-home centrally ducted systems.

²Zonal heating includes electric, non-ducted: Ceiling cable, wall, baseboard, plug-in and an electric boiler/water heater attached to a hydronic floor heating system.

Installation Information

AHRI Certified Reference #:		HSPF2 Rating:		Installation Date:	
Outdoor Unit Manufacturer:			Outdoor Unit Model(s) #:		
Associated Indoor Units	Indoor Unit Model Number(s)		Associated Indoor Units	Indoor Unit Model Number(s)	
Indoor Unit 1:			Indoor Unit 3 (if installed):		
Indoor Unit 2 (if installed):			Indoor Unit 4 (if installed):		
Total Installed Cost (before rebates): \$ _____			Additional Repair Costs (if low income):\$ _____		
By signing below, the installer certifies that this form and any accompanying documentation are complete and accurate, and that all measures associated with this project were completed as of the signature date below. The signature certifies that the installer is licensed, bonded, insured, and has been trained by the manufacturer of the installed product. This form must be signed by the installer.					
Installer Name			Installation Company		
Installer Signature			Date	Installer Phone #	



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Household Information

Customer Name		Customer Electric Utility Centralia City Light	
Installation Address		City	State
Year Built:	Total Heated Area of the Home: Sq Ft	Customer Phone	
<i>Mailing Address, if different:</i>			
<p>Thank you for your interest in Centralia City Light’s Residential Ductless Heat Pump Program. To participate in this program, it will be necessary for you to provide information which will assist Centralia City Light in making this program a success. The information to be collected includes the names and addresses of residential customers participating in the program, as well as technical data regarding the energy use and efficiency of their homes. This information is needed to determine if customers are eligible for the program. Beyond this, the information collected will be used to evaluate and audit the Residential Ductless Heat Pump Program. This, and other data, will then be used to assist in the development of new programs and services, and to assess actual energy savings obtained by existing programs within Centralia City Light’s service territory. The information may be released to the public, but only in anonymous, statistical forms.</p> <p>The funds rebated by Centralia City Light under the BPA Residential Ductless Heat Pump Program are public funds. State law prohibits installer rebates, kickbacks, or other free services provided in exchange for the right under which contractors will install conservation measures in your home. State laws prohibiting and providing penalties for fraud also apply to the Residential Heat Pump Program.</p> <p>The customer agrees that Centralia City Light has no responsibility for production of energy savings estimated to result from participation in the Residential Ductless Heat Pump Program. Centralia City Light is not responsible for any direct or consequential damages which arise out of, or in connection with, the lack of production of energy savings.</p> <p>By signing the Rebate Application, you, as the customer, agree to the terms and conditions of this special offer. Furthermore, you certify the information provided in the application is complete, true, and correct. This is a limited offer and restrictions apply. You should consult your accountant or the Internal Revenue Service regarding the taxation of the rebate.</p> <p>The City may inspect the customer’s ductless heat pump(s). Such inspection will verify the customer has electric service from the City, and that qualifying appliances were installed at the customer’s Centralia City Light service address in accordance with the City’s offer through BPA.</p> <p>The Customer shall indemnify and hold harmless the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses or suits, including attorney fees, arising out of or in connection with this offer, except for injuries and damages caused by the sole negligence of the City.</p> <p>CENTRALIA CITY LIGHT MAKES NO IMPLIED OR EXPRESS WARRANTIES REGARDING THIS PROGRAM, ITS POLICIES, PROCEDURES, INSPECTIONS AND/OR ANY OWNER INSTALLED HEAT PUMP PRODUCTS, AND SPECIFICALLY DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CENTRALIA CITY LIGHT IS ONLY A PASS-THROUGH AGENCY FOR THIS PROGRAM.</p>			
Incentive check to be issued to:			
Owner at mailing address: _____ Installer			
Property Owner Name			
Property Owner Signature		Date	