



## **Attachment A: Scope of Work**

<b>SCOPE OF WORK AND SCHEDULE</b>		
<b>Action, Tasks, and Deliverables</b>	<b>Description</b>	<b>End Date</b>
<b>OVERALL GOAL</b>	<b>Development of a Climate Resiliency Plan for Centralia to be utilized over the next 20 years that meets the requirements in HB 1181.</b>	<b>June 2025</b>
<b>Action 1</b>	<b>Initialize Project</b>	<b>January – February 2024</b>
Task 1.1	Form Climate Policy Advisory Team	February-March 2024
Task 1.2	Develop a public engagement plan and strategies that supports environmental justice	February-March 2024
<b>Deliverable 1</b>	<b>Submit in a memo or a completed Climate Element Workbook that shows the formation of a climate policy advisory team, developing a public engagement plan, and strategies that support environmental justice.</b>	<b>March 2024</b>
<b>Action 2</b>	<b>Explore Climate Impacts</b>	<b>January – June 2024</b>
Task 2.1	Identify and map community assets	March – Sept. 2024
Task 2.2	Explore hazards and changes in the climate	March – June 2024
Task 2.3	Pair community assets and hazards and describe exposure and consequences	March – June 2024
Task 2.4	Identify priority climate hazards	March – June 2024
<b>Deliverable 2</b>	<b>Submit in a memo or a completed Climate Element Workbook summarizing completion of this step that includes: identifying community assets and mapping it; exploring hazards and changes in the climate; pair assets and hazards and describe exposure and consequences; and prioritize climate hazards.</b>	<b>July 2024</b>
<b>Action 3</b>	<b>Audit of existing plans and policies</b>	<b>March – June 2024</b>
Task 3.1	Review existing plans (Comprehensive Plan, emergency plans, and utility plans) for climate gaps and opportunities	March – June 2024
<b>Deliverable 3</b>	<b>Submit in a memo or a completed Climate Element Workbook showing a review of all existing plans.</b>	<b>June 2024</b>
<b>Action 4</b>	<b>Assess Vulnerability &amp; Risk</b>	<b>July – October 2024</b>
Task 4.1	Assess sensitivity	July – October 2024
Task 4.2	Assess adaptive capacity	July – October 2024
Task 4.3	Characterize vulnerability	July – October 2024
Task 4.4	Characterize risk	July – October 2024



Task 4.5	Meet with government officials, stakeholders, partners, and the City Council to decide course of action	July – November 2024
<b>Deliverable 4</b>	<b>Submit in a memo or a completed Climate Element Workbook meeting the requirements of Action Item #4 (Tasks 4.1-4.5).</b>	<b>November 2024</b>
<b>Action 5</b>	<b>Pursue Pathways</b>	<b>November 2024 – February 2025</b>
Task 5.1	Develop climate resiliency related goals	July – October 2024
Task 5.2	Develop climate resiliency policies	July – October 2024
Task 5.3	Identify climate resiliency implementation strategies (actions)	July – October 2024
Task 5.4	Identify policy co-benefits	July – October 2024
<b>Deliverable 5</b>	<b>Submit in a memo or a completed Climate Element Workbook meeting the requirements of Action Item #5. Including developing climate resiliency goals, policies, strategies, and identifying policy co-benefits.</b>	<b>December 2024</b>
<b>Action 6</b>	<b>Integrate Goals &amp; Policies &amp; Implementation Strategies into the Plan</b>	<b>December 2024- January 2025</b>
Task 6.1	Review and finalize resilience goals and policies	January 2025- March 2025
Task 6.2	Consult with government officials, stakeholders, partner, and the City Council	February 2025- May 2025
<b>Deliverable 6</b>	<b>Submit in a memo or a completed Climate Element Workbook meeting the requirements of Action Item #6.</b>	<b>April-May 2024</b>
<b>Action 7</b>	<b>Adoption of the Climate Resiliency Plan by the City Council.</b>	<b>May 27, 2025 or June 10, 2025</b>
<b>Deliverable 7.1</b>	<b>Adoption of the Climate Resilience Plan including all of the goals, policies, and implementation strategies by the City Council &amp; adopt an updated FEMA Hazard Mitigation Plan by reference.</b>	<b>June 10, 2025</b>
<b>Deliverable 7.2</b>	<b>Submit the Plan, Ordinance, and a memo summarizing completion of this step and meeting the requirements of HB 1181.</b>	<b>June 2025</b>