

Attachment A: Scope of Work

SCOPE OF WORK AND SCHEDULE		
Action, Tasks, and Deliverables	Description	End Date
OVERALL GOAL	Development of a Climate Resiliency Plan for Centralia to be utilized over the next 20 years that meets the requirements in HB 1181.	June 2025
Action 1	Initialize Project	January – February 2024
Task 1.1	Form Climate Policy Advisory Team	February-March 2024
Task 1.2	Develop a public engagement plan and strategies that supports environmental justice	February-March 2024
Deliverable 1	Submit in a memo or a completed Climate Element Workbook that shows the formation of a climate policy advisory team, developing a public engagement plan, and strategies that support environmental justice.	March 2024
Action 2	Explore Climate Impacts	January – June 2024
Task 2.1	Identify and map community assets	March – Sept. 2024
Task 2.2	Explore hazards and changes in the climate	March – June 2024
Task 2.3	Pair community assets and hazards and describe exposure and consequences	March – June 2024
Task 2.4	Identify priority climate hazards	March – June 2024
Deliverable 2	Submit in a memo or a completed Climate Element Workbook summarizing completion of this step that includes: identifying community assets and mapping it; exploring hazards and changes in the climate; pair assets and hazards and describe exposure and consequences; and prioritize climate hazards.	July 2024
Action 3	Audit of existing plans and policies	March – June 2024
Task 3.1	Review existing plans (Comprehensive Plan, emergency plans, and utility plans) for climate gaps and opportunities	March – June 2024
Deliverable 3	Submit in a memo or a completed Climate Element Workbook showing a review of all existing plans.	June 2024
Action 4	Assess Vulnerability & Risk	July – October 2024
Task 4.1	Assess sensitivity	July – October 2024
Task 4.2	Assess adaptive capacity	July – October 2024
Task 4.3	Characterize vulnerability	July – October 2024
Task 4.4	Characterize risk	July – October 2024



Task 4.5	Meet with government officials, stakeholders, partners, and the City Council to decide course of action	July – November 2024
Deliverable 4	Submit in a memo or a completed Climate Element Workbook meeting the requirements of Action Item #4 (Tasks 4.1-4.5).	November 2024
Action 5	Pursue Pathways	November 2024 – February 2025
Task 5.1	Develop climate resiliency related goals	July – October 2024
Task 5.2	Develop climate resiliency policies	July – October 2024
Task 5.3	Identify climate resiliency implementation strategies (actions)	July – October 2024
Task 5.4	Identify policy co-benefits	July – October 2024
Deliverable 5	Submit in a memo or a completed Climate Element Workbook meeting the requirements of Action Item #5. Including developing climate resiliency goals, policies, strategies, and identifying policy co-benefits.	December 2024
Action 6	Integrate Goals & Policies & Implementation Strategies into the Plan	December 2024- Janaury 2025
Task 6.1	Review and finalize resilience goals and policies	January 2025- March 2025
Task 6.2	Consult with government officials, stakeholders, partner, and the City Council	February 2025- May 2025
Deliverable 6	Submit in a memo or a completed Climate Element Workbook meeting the requirements of Action Item #6.	April-May 2024
Action 7	Adoption of the Climate Resiliency Plan by the City Council.	May 27, 2025 or June 10, 2025
Deliverable 7.1	Adoption of the Climate Resilience Plan including all of the goals, policies, and implementation strategies by the City Council & adopt an updated FEMA Hazard Mitigation Plan by reference.	June 10, 2025
Deliverable 7.2	Submit the Plan, Ordinance, and a memo summarizing completion of this step and meeting the requirements of HB 1181.	June 2025