



SECTION 1.0 TABLE OF CONTENTS

SECTION 2.0 MISCELLANEOUS FEES	PAGE 1
SECTION 2.1 LICENSE FEES	PAGE 1 - 2
SECTION 2.2 PUBLIC RECORDS FEES	PAGE 2
SECTION 3.0 PARK FACILITY FEES	PAGE 2 - 3
SECTION 3.1 BALLFIELD FEES	PAGE 3
SECTION 4.0 PLANNING/LAND USE FEES	PAGE 4 - 8
SECTION 5.0 BUILDING PERMIT FEES	PAGE 9 - 13
SECTION 6.0 ENGINEERING FEES	PAGE 13 - 16

SECTION 2.0 MISCELLANEOUS FEES

INSUFFICIENT FUNDS/CHARGE BACK FEE	\$35.00
FINGERPRINT FEES (2 CARDS)	\$15.00
ADOPTED BUDGET COPY (BOUND)	\$30.00
MURAL PARKING LOT STALL LEASE	\$35.00 PER MONTH/PER STALL

SECTION 2.1 LICENSE FEES

ANNUAL BUSINESS LICENSE FEES	\$75.00
FIREWORK PERMIT APPLICATION FEE	\$200.00
ADULT ENTERTAINMENT – BUSINESS LICENSE	\$125.00
ADULT ENTERTAINMENT – MANAGER LICENSE	\$125.00
SOLICITOR'S LICENSE	\$25.00
SIDEWALK SALES PERMIT	\$10.00
DOG LICENSE – NEW	\$15.00
DOG LICENSE – UN-ALTERED	\$35.00
DOG LICENSE – LATE FEE AFTER FEBRUARY 1 ST	\$20.00
DOG IMPOUND FEE – 1 ST OFFENSE	\$60.00
DOG IMPOUND FEE – 2 ND OFFENSE	\$120.00
CONCEALED WEAPONS PERMIT – INITIAL	
FINGERPRINT FEE (STATE)	\$12.00
CONCEALED WEAPON PERMIT (LOCAL)	\$18.00
CONCEALED WEAPON PERMIT (STATE)	\$18.00
LAMINATING FEE CPL CARD	\$1.00
TOTAL INITIAL CONCEALED WEAPON PERMIT FEE	\$49.00



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

CONCEALED WEAPON PERMIT – RENEWAL	
CONCEALED WEAPON PERMIT (LOCAL)	\$14.00
CONCEALED WEAPON PERMIT (STATE)	\$18.00
LAMINATING FEE CPL CARD	\$1.00
TOTAL RENEWAL CONCEALED WEAPON PERMIT FEE	\$33.00
CONCEALED WEAPON PERMIT – LATE RENEWAL	
CONCEALED WEAPON PERMIT (LOCAL)	\$21.00
CONCEALED WEAPON PERMIT (STATE)	\$21.00
LAMINATING FEE CPL CARD	\$1.00
TOTAL LATE CONCEALED WEAPON PERMIT FEE	\$43.00

SECTION 2.2 PUBLIC RECORDS FEES

PUBLIC RECORD COPY FEE – B/W 8.5 X 11 AND 8.5 X 14 AFTER FIRST 5 PAGES. 11 X 17 SHALL BE CONSIDERED TWO PAGES	\$0.15 PER PAGE
PUBLIC RECORD COPY FEE – COLOR 8.5 X 11 AND 8.5 X 14 ALL PAGES 11 X 17 SHALL BE CONSIDERED TWO PAGES	\$0.75 PER PAGE
SCANNED COPIES	\$0.10 PER PAGE
AUDIOTAPE OR CD COPYING/RECORDING	\$1.00 PER TAPE/CD
OUTSIDE COPYING	ACTUAL COST
POSTAGE	ACTUAL COST
FLASH DRIVE	ACTUAL COST
RECORDS UPLOADED TO EMAIL OR CLOUD STORAGE	\$0.05 PER EACH FOUR PAGES OF ELECTRONIC FILES OR ATTACHMENTS
TRANSMISSION OF PUBLIC RECORDS IN ELECTRONIC FORMAT	\$0.10 PER GIGABYTE
POLICE DEPARTMENT COLLISION REPORT	\$5.00
POLICE DEPARTMENT BODY CAMERA/DASH CAMERA VIDEO REDACTION CHARGE (PER MINUTE OF STAFF TIME)	\$0.83 PER MINUTE BILLED IN 15 MINUTE INCREMENTS.
DEPOSIT MAY BE REQUIRED FOR PUBLIC RECORDS REQUESTS. CONTACT CITY CLERK OR POLICE DEPARTMENT FOR ESTIMATE.	

SECTION 3.0 PARK FACILITY FEES

BORST PARK KITCHEN 1 & 2 MON. – THURS.	\$150.00
BORST PARK KITCHEN 1 & 2 FRI. – SUN.	\$250.00
BORST CHURCH REPLICA	\$500.00
SMALL SHELTER – HALF DAY	\$50.00



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

SMALL SHELTER – FULL DAY	\$75.00
LARGE SHELTER – HALF DAY	\$75.00
LARGE SHELTER – FULL DAY	\$150.00
TRAIN DEPOT MULTI-PURPOSE ROOM MON. – THURS.	\$150.00
TRAIN DEPOT MULTI-PURPOSE ROOM FRI. – SUN.	\$250.00
TRAIN DEPOT SUITE 204 MON. – THURS.	\$150.00
TRAIN DEPOT SUITE 204 FRI. – SUN.	\$200.00

SECTION 3.1 BALLFIELD FEES

LOCAL LEAGUE FIELD RENTAL FEES	RATE PER HOUR/PER FIELD
DIRT FIELDS	\$20.00
TURF FIELDS	\$25.00
TOURNAMENT FIELD RENTAL FEES	RATE PER HOUR/PER FIELD
DIRT FIELDS	\$25.00
TURF FIELDS	\$30.00
TOURNAMENT FACILITY CHARGE (DOES NOT INCLUDE QUAD)	
TOURNAMENT FACILITY CHARGE	\$200.00 PER DAY OF TOURNAMENT
PRACTICE FEES	RATE PER FIELD/PER 2 HOUR BLOCK
LOCAL RECREATION LEAGUE	\$10.00
SELECT TEAMS	\$25.00
SPORTS CAMP FEES	RATE PER FIELD/PER 2 HOUR BLOCK
SPORTS CAMP FEE	\$25.00
TURF FIELD DEPOSIT	DEPOSIT FOR USE OF FIELD – APPLIED TO TOTAL DUE IF RULES FOLLOWED
LOCAL LEAGUE & LOCAL PRACTICE SEASON	\$100.00
TOURNAMENT	\$500.00
MISCELLANEOUS BALLFIELD FEES	FEE CHARGED
FIELD PREPARATION FEE	\$25.00 PER FIELD PREP
LIGHT USE FEE	\$25.00 PER GAME
CLAY	COST REIMBURSEMENT
DRYING AGENT	COST REIMBURSEMENT
PORTABLE TOILETS	COST REIMBURSEMENT
PORTABLE FENCING	\$150.00/FIELD PLUS \$5.00 PER PANEL



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

SECTION 4.0 PLANNING/LAND USE FEES

PLANNING/LAND USE ACTION	BASE FEE INCLUDES	ADDITIONAL FEES THAT MAY BE REQUIRED	RATE
ADDRESSING – NEW OR CHANGE	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW 		\$50.00
ADMINISTRATIVE DECISION & APPEAL OF ADMINISTRATIVE DECISION	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW 	<ul style="list-style-type: none"> • HEARING EXAMINER FEES (PER HOUR) • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$1,040.00+
ANNEXATIONS			
NOTICE OF INTENT	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • CITY COUNCIL 		\$365.00
PETITION TO ANNEX	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW • PLANNING COMMISSION • CITY COUNCIL 	<ul style="list-style-type: none"> • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION • LEWIS COUNTY BOUNDARY REVIEW BOARD PROCESS & FEES APPLY 	\$1,640.00+
BINDING SITE PLAN	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW • PLANNING COMMISSION • CITY COUNCIL 	ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION	\$1,640.00 + \$50.00 PER LOT
BOUNDARY LINE ADJUSTMENT	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW 		\$235.00
COMPREHENSIVE PLAN AMENDMENTS			
CP AMENDMENT – TEXT ONLY	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW • PLANNING COMMISSION • CITY COUNCIL 	<ul style="list-style-type: none"> • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$1,200.00+
CP AMENDMENT – MAP ONLY (CITY LIMITS)	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW 	<ul style="list-style-type: none"> • PUBLIC NOTIFICATION FEES (ACTUAL COST) 	\$1,200.00+



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

	<ul style="list-style-type: none"> • SPRC REVIEW • PLANNING COMMISSION • CITY COUNCIL 	<ul style="list-style-type: none"> • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	
CP AMENDMENT – MAP ONLY (UGA)	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW • PLANNING COMMISSION • CITY COUNCIL 	<ul style="list-style-type: none"> • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION • LEWIS COUNTY CP AMENDMENT PROCESS & FEES APPLY 	\$1,200.00+
CONDITIONAL USE PERMITS			
CONDITIONAL USE PERMIT	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW 	<ul style="list-style-type: none"> • HEARING EXAMINER FEES (PER HOUR) • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$1,040.00+
CONDITIONAL USE PERMIT – AMENDMENT, REVISION, OR REVIEW	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW 	<ul style="list-style-type: none"> • HEARING EXAMINER FEES (PER HOUR) • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$1,040.00+
CONDITIONAL USE PERMIT – DAYCARE/CHILDCARE/PRESCHOOL	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW 	<ul style="list-style-type: none"> • HEARING EXAMINER FEES (PER HOUR) • PUBLIC NOTIFICATION FEES (ACTUAL COST) 	\$100.00
COTTAGE HOUSING DEVELOPMENT	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW • PLANNING COMMISSION • CITY COUNCIL 	ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION	\$1,640.00 + \$30.00 PER UNIT
CRITICAL AREAS REVIEW PERMIT	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW 	ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION	\$160.00
ENVIRONMENTAL IMPACT STATEMENT (EIS)		MAY REQUIRE A REIMBURSEMENT AGREEMENT TO PAY FOR ADDITIONAL COSTS FOR PERMIT PROCESSING,	



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

		APPROVAL, OR APPEALS	
HEARING EXAMINER			ACTUAL COSTS – MINIMUM CHARGE OF 2 HOURS
PLANNED UNIT DEVELOPMENT	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW • PLANNING COMMISSION • CITY COUNCIL 	<ul style="list-style-type: none"> • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$1,640.00 + \$50.00 PER LOT
PRIVATE ROAD NAME APPLICATION (SIGN & NAMING)	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW 		\$47.00
PUBLIC NOTIFICATION			
PENDING LAND USE ACTION SIGN	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW 		\$47.00
PUBLIC NOTICE MAILINGS (PER ENVELOPE MAILED)	<ul style="list-style-type: none"> • POSTAGE • MAILING PREP 		\$0.75
PUBLIC HEARING NOTICE			ACTUAL COST
ORDINANCE PUBLICATION			ACTUAL COST
RECORDS MAINTENANCE (ARCHIVING)			BUILT IN
RECORDING			ACTUAL COST
SEPA			
ADMINISTRATIVE REVIEW/CHECKLIST	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW 	<ul style="list-style-type: none"> • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$310.00
SEPA APPEAL	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW 	<ul style="list-style-type: none"> • HEARING EXAMINER FEES (PER HOUR) • CITY ATTORNEY FEES (PER HOUR) • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$610.00+
SHORELINE DEVELOPMENT			
SHORELINE LETTER EXEMPTION DETERMINATION	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW 	ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION	\$310.00



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

SHORELINE SUBSTANTIAL DEVELOPMENT PERMIT	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW 	<ul style="list-style-type: none"> • HEARING EXAMINER FEES (PER HOUR) • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$1,190.00+
SHORELINE CONDITIONAL USE PERMIT	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW 	<ul style="list-style-type: none"> • HEARING EXAMINER FEES (PER HOUR) • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$1,190.00+
SHORELINE SUBSTANTIAL DEVELOPMENT PERMIT – REVISION	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW 	ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION	\$160.00
SHORELINE VARIANCE	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW 	<ul style="list-style-type: none"> • HEARING EXAMINER FEES (PER HOUR) • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$1,190.00+
SITE PLAN REVIEW			
PRE-APPLICATION REVIEW	SPRC COMMITTEE MEETING		\$0.00
APPLICATION REVIEW	SPRC COMMITTEE MEETING		\$880.00/HR
SUBDIVISIONS			
SHORT PLAT – PRELIMINARY PLAT	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW 	ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION	\$1,040.00 + \$50.00 PER LOT
LONG PLAT – PRELIMINARY PLAT	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW • PLANNING COMMISSION • CITY COUNCIL 	ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION	\$1,640.00 + \$50.00 PER LOT
FINAL PLAT/FINAL PUD	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW • PLANNING COMMISSION 	<ul style="list-style-type: none"> • CONSTRUCTION DRAWINGS • UTILITY REVIEW • ADDITIONAL FEES MAY APPLY 	\$1,640.00



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

	<ul style="list-style-type: none"> • CITY COUNCIL 	DEPENDING ON LOCATION/SITUATION	
VARIANCE	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW 	<ul style="list-style-type: none"> • HEARING EXAMINER FEES (PER HOUR) • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$600.00+
ZONING AMENDMENTS			
ZONING CODE CHANGE	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW • PLANNING COMMISSION • CITY COUNCIL 	<ul style="list-style-type: none"> • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$1,200.00+
ZONING MAP AMENDMENT (CITY LIMITS)	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW • PLANNING COMMISSION • CITY COUNCIL 	<ul style="list-style-type: none"> • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION 	\$1,200.00+
ZONING MAP AMENDMENT (UGA)	<ul style="list-style-type: none"> • APPLICATION • CDD REVIEW • SPRC REVIEW • PLANNING COMMISSION • CITY COUNCIL 	<ul style="list-style-type: none"> • PUBLIC NOTIFICATION FEES (ACTUAL COST) • ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION/SITUATION • LEWIS COUNTY REZONING PROCESS & FEES APPLY 	\$1,200.00+

REFUNDS OF PLANNING FEES – THE FEES AS OUTLINED IN THIS SECTION ARE ESTABLISHED TO DEFRAY THE COST OF POSTING, PROCESSING, AND THE PROCEEDINGS IN CONNECTION WITH A LAND USE APPLICATION. THE COMMUNITY DEVELOPMENT DIRECTOR MAY AUTHORIZE THE REFUNDING OF NOT MORE THAN 80% OF THE TOTAL FEES PAID, PROVIDED THE APPLICANT PRESENTS A WRITTEN REQUEST TO WITHDRAW OR CANCEL BEFORE THE APPLICATION IS ROUTED FOR STAFF REVIEW. IF THE APPLICATION HAS BEEN ROUTED, THE DIRECTOR MAY AUTHORIZE THE REFUNDING OF NOT MORE THAN 50% OF THE TOTAL FEES PAID.



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

SECTION 5.0 BUILDING PERMIT FEES

TOTAL VALUE OF PROJECT	FEE
\$1.00 TO \$500.00	\$30.85
\$501.00 TO \$2,000.00	\$30.85 + \$4.00 FOR EACH ADDITIONAL \$100.00 VALUE OR FRACTION THEREOF, UP TO AND INCLUDING \$2,000.00
\$2,001.00 TO \$25,000.00	\$90.85 + \$18.38 FOR EACH ADDITIONAL \$1,000.00 VALUE OR FRACTION THEREOF, UP TO AND INCLUDING \$40,000.00
\$25,001.00 TO \$50,000.00	\$513.59 + \$13.25 FOR EACH ADDITIONAL \$1,000.00 VALUE OR FRACTION THEREOF, UP TO AND INCLUDING \$50,000.00
\$50,001.00 TO \$100,000.00	\$844.84 + \$9.19 FOR EACH ADDITIONAL \$1,000.00 VALUE OR FRACTION THEREOF, UP TO AND INCLUDING \$100,000.00
\$100,001.00 TO \$500,000.00	\$1,304.34 + \$7.35 FOR EACH ADDITIONAL \$1,000.00 VALUE OR FRACTION THEREOF, UP TO AND INCLUDING \$500,000.00
\$500,001.00 TO \$1,000,000.00	\$4,244.34 + \$6.24 FOR EACH ADDITIONAL \$1,000.00 VALUE OR FRACTION THEREOF, UP TO AND INCLUDING \$1,000,000.00
\$1,000,001.00 AND OVER	\$7,364.34 + \$4.75 FOR EACH ADDITIONAL \$1,000.00 VALUE OR FRACTION THEREOF
BUILDING PLAN REVIEW	
SINGLE-FAMILY RESIDENTIAL & DUPLEX	65% OF BUILDING PERMIT FEE
ADDITION SFR, DUPLEX	65% OF BUILDING PERMIT FEE
REMODEL SFR, DUPLEX	65% OF BUILDING PERMIT FEE



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

STOCK PLAN REVIEW FEES	65% OF BUILDING PERMIT FEE
ALL OTHER	65% OF BUILDING PERMIT FEE
OTHER BUILDING INSPECTIONS AND FEES	
INSPECTIONS OUTSIDE OF NORMAL BUSINESS HOURS	\$100.00/HR (MINIMUM CHARGE – TWO HOURS)
RE-INSPECTION FEE	\$100.00/HR (MINIMUM CHARGE – ONE HOUR)
INSPECTION FOR WHICH NO FEE IS SPECIFICALLY INDICATED	\$100.00/HR (MINIMUM CHARGE – ONE-HALF HOUR)
ADDITIONAL PLAN REVIEW REQUIRED BY CHANGES, ADDITIONS, OR REVISIONS TO APPROVED PLANS	\$100.00/HR (MINIMUM CHARGE – ONE HOUR)
FOR USE OF OUTSIDE CONSULTANTS FOR PLAN CHECKING AND INSPECTIONS, OR BOTH	\$100.00/HR (MINIMUM CHARGE – ONE HOUR)
INSPECTIONS REQUESTED ON EXPIRED PERMITS	\$100.00/HR (MINIMUM CHARGE – ONE HOUR)
INSPECTIONS OF IN-HOME DAY CARE FACILITIES	\$100.00/HR (MINIMUM CHARGE – ONE HOUR)
INSPECTIONS REQUIRED IN CONJUNCTION WITH A CONDITIONAL USE PERMIT	\$100.00/HR (MINIMUM CHARGE – ONE HOUR)
INSPECTIONS REQUIRED TO VERIFY COMPLIANCE WITH COURT ORDERS FOR SUBSTANDARD BUILDINGS	\$100.00/HR (MINIMUM CHARGE – ONE HOUR)
STOP WORK ORDER/CODE COMPLIANCE/WORK WITHOUT A PERMIT	DOUBLE BUILDING PERMIT FEE
DEMOLITION PERMIT	MINIMUM BASE PERMIT + STATE FEE
RENEWAL OF EXPIRED PERMIT – MAY ONLY BE RENEWED IF APPLICABLE CODES AND REGULATIONS HAVE NOT CHANGED SINCE THE PERMIT WAS ORIGINALLY APPROVED	\$100.00
MOBILE/MANUFACTURED DWELLINGS AND STRUCTURES	
SINGLE-WIDE (IN A PARK)	\$325.00
DOUBLE-WIDE (IN A PARK)	\$490.00
TRIPLE-WIDE (IN A PARK)	\$590.00
MANUFACTURED HOME (ON A CITY LOT)	30% OF BUILDING PERMIT FEE



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

	(BASED ON VALUE OF HOUSE)
TEMPORARY COMMERCIAL USE (SINGLE-WIDE)	\$325.00
TEMPORARY COMMERCIAL USE (DOUBLE-WIDE)	\$490.00
TEMPORARY COMMERCIAL USE (TRIPLE-WIDE)	\$590.00
PERMANENT COMMERCIAL USE (SINGLE-WIDE)	30% OF BUILDING PERMIT FEE (BASED ON VALUE OF HOUSE)
PERMANENT COMMERCIAL USE (DOUBLE-WIDE)	30% OF BUILDING PERMIT FEE (BASED ON VALUE OF HOUSE)
PERMANENT COMMERCIAL USE (TRIPLE-WIDE)	30% OF BUILDING PERMIT FEE (BASED ON VALUE OF HOUSE)
PLAN CHECK FEE (COMMERCIAL USE ONLY)	65% OF PERMIT FEE
STANDARDIZED BUILDING VALUATION DATA TABLE (RESIDENTIAL PROJECTS ONLY)	
TYPE OF CONSTRUCTION	COST PER SQUARE FOOT
NEW CONSTRUCTION AND ADDITIONS	
WOOD FRAME	\$91.54
MASONRY/OTHER	\$97.28
BASEMENT — FINISHED	\$93.75
BASEMENT — UNFINISHED	\$46.88
MODULAR HOME FOUNDATION	\$78.13
NONHABITABLE ACCESSORY STRUCTURES/AGRICULTURAL BUILDINGS	
WOOD FRAME — FINISHED	\$37.50
WOOD FRAME — UNFINISHED	\$32.81
POLE BUILDING — FINISHED	\$25.79
POLE BUILDING — UNFINISHED	\$22.66
POLE BUILDING — ROOF ONLY	\$13.31
POLE BUILDING — OPEN LEAN-TO	\$13.31
MASONRY - FINISHED	\$42.19
MASONRY - UNFINISHED	\$37.50
STEEL BUILDING — FINISHED	\$37.50
STEEL BUILDING — UNFINISHED	\$32.81
GREENHOUSE — PLASTIC	\$5.63
GREENHOUSE — OTHER	\$18.13
2ND FLOOR OR LOFT	SAME AS 1ST FLOOR



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

ALL OTHER NONHABITABLE STRUCTURES	\$10.63
OTHER	
FOUNDATION PER LINEAL FOOT	\$78.13
DECK — OPEN	\$9.38
DECK — COVERED	\$22.66
FULLY ENCLOSED PORCH	\$37.50
PREFABRICATED CARPORT CANOPY	\$5.63
CARGO CONTAINERS	\$100.00
SOLAR PANEL INSTALLATION	\$100.00
SWIMMING POOLS	BID PRICE
ROOFING PERMITS	
REROOF PER ROOFING SQUARE (ONE SQUARE = 100 SQ. FT. OF ROOF AREA)	\$117.19
MISCELLANEOUS	
STAND-ALONE PLUMBING AND MECHANICAL PERMIT FEES ARE BASED ON PROJECT VALUATION.	
FILL AND GRADE PERMIT	
50 CUBIC YARDS OR LESS	\$23.50
51 TO 100 CUBIC YARDS	\$37.00
101 TO 1,000 CUBIC YARDS	\$37.00 + \$17.50 FOR EACH ADDITIONAL 100 CUBIC YARDS OR FRACTION THEREOF
1,001 TO 10,000 CUBIC YARDS	\$194.50 + \$14.50 FOR EACH ADDITIONAL 1,000 CUBIC YARDS OR FRACTION THEREOF
10,001 TO 100,000 CUBIC YARDS	\$325.00 + \$66.00 FOR EACH ADDITIONAL 10,000 CUBIC YARDS OR FRACTION THEREOF
100,000 CUBIC YARDS OR MORE	\$919.00 + \$36.50 FOR EACH ADDITIONAL 10,000 CUBIC YARDS OR FRACTION THEREOF
FILL/GRADING PLAN REVIEW	
50 CUBIC YARDS OR LESS	\$0.00
51 TO 100 CUBIC YARDS	\$23.50
101 TO 1,000 CUBIC YARDS	\$37.00
1,001 TO 10,000 CUBIC YARDS	\$49.25
10,001 TO 100,000 CUBIC YARDS	\$49.25



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

	+ \$24.50 FOR EACH ADDITIONAL 10,000 CUBIC YARDS OR FRACTION THEREOF.
101,000 TO 200,000 CUBIC YARDS	\$269.75 + \$13.25 FOR EACH ADDITIONAL 10,000 CUBIC YARDS OR FRACTION THEREOF

SECTION 6.0 ENGINEERING FEES

RIGHT OF WAY AND UTILITY INSTALLATION PERMITS	BASE FEE INCLUDES	ADDITIONAL FEES THAT MAY BE REQUIRED	RATE
BASE RIGHT-OF-WAY PERMIT – NO INSPECTION	<ul style="list-style-type: none"> • APPLICATION • ENGINEERING REVIEW 	ADDITIONAL FEES MAY APPLY DEPENDING ON TYPE OF PERMIT	\$25.00

STORM SEWER SYSTEM (ONSITE OR IN ROW)

STORMWATER PERMIT – RESIDENTIAL (PER LOT)	<ul style="list-style-type: none"> • REVIEW OF STORMWATER WORKSHEET AND SITE PLAN • NO INSPECTION BY ENGINEERING 	INSPECTION FEES	\$100.00
STORMWATER PERMIT – MULTIFAMILY/OSPF COMMERCIAL/INDUSTRIAL PLATS/SUBDIVISIONS	REVIEW OF STORMWATER REPORT AND PLANS	<ul style="list-style-type: none"> • RESIDENTIAL PERMIT FEE PER LOT • INSPECTION FEES 	\$500.00

STORM SEWER INSPECTION FEES

EROSION AND SEDIMENT CONTROL	<ul style="list-style-type: none"> • MATERIAL SUBMITTAL REVIEW • INSPECTION OF INSTALLED FACILITIES • ASBUILT PLAN REVIEW • MAPPING AND ARCHIVING 	<ul style="list-style-type: none"> • STORMWATER PERMIT FEE • ADDITIONAL FEES MAY APPLY DEPENDING ON PROJECT 	\$100.00
CONNECT TO EXISTING SYSTEM			\$25.00
PIPE INSTALLATION			\$1.00/FT
STORMWATER FACILITY CONSTRUCTION			\$0.25/SQFT
STRUCTURE INSTALLATION (CATCH BASINS)			<ul style="list-style-type: none"> • TYPE 1 \$50.00 • TYPE 2 \$100.00

SANITARY SEWER SYSTEM



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

SEWER PERMIT – RESIDENTIAL (PER LOT)	<ul style="list-style-type: none"> • REVIEW OF SEWER PERMIT APPLICATION • INSPECTION AND ARCHIVING 	ROW PERMIT FEES FOR RESTORATION	\$50.00
SEWER PERMIT – MULTIFAMILY/OSPF COMMERCIAL/INDUSTRIAL PLATS/ SUBDIVISIONS	<ul style="list-style-type: none"> • REVIEW OF PERMIT APPLICATION • INSPECTION • ASBUILTS • MAPPING AND ARCHIVING 	ROW PERMIT FEES FOR RESTORATION	\$150.00
SANITARY SEWER INSPECTION FEES			
CONNECT TO EXISTING SYSTEM	<ul style="list-style-type: none"> • MATERIAL SUBMITTAL REVIEW • INSPECTION OF INSTALLED FACILITIES • ASBUILT PLAN REVIEW, • MAPPING AND ARCHIVING 	<ul style="list-style-type: none"> • SEWER PERMIT FEE • ADDITIONAL FEES MAY APPLY DEPENDING ON PROJECT • CAPITAL FACILITIES FEES • LATECOMERS FEES 	\$25.00
PIPE INSTALLATION			\$1.00/FT
LATERAL CONNECTION			\$100.00
GRINDER PUMP INSTALLATION			\$50.00

WATER SYSTEM			
WATER – DOMESTIC RESIDENTIAL (PER LOT)	<ul style="list-style-type: none"> • REVIEW OF WATER METER LOCATION • INSPECTION AND ARCHIVING 	ROW PERMIT FEES FOR RESTORATION	\$25/LOT
WATER – SPRINKLER SYSTEM			\$50.00
WATER METER AND BACKFLOW INSTALLATION			\$50.00
INSTALLATION IN ROW			\$50.00
WATER – MULTIFAMILY,COMMERCIAL, INDUSTRIAL FIRE SYSTEM	<ul style="list-style-type: none"> • REVIEW OF METER LOCATION, TYPE & BACKFLOW • INSPECTION • MAPPING AND ARCHIVING 	ROW PERMIT FEES FOR RESTORATION	\$150.00
WATER INSPECTION FEES			
CONNECT TO EXISTING SYSTEM	<ul style="list-style-type: none"> • MATERIAL SUBMITTAL REVIEW • INSPECTION OF INSTALLED FACILITIES 	<ul style="list-style-type: none"> • WATER PERMIT FEE • ADDITIONAL FEES MAY APPLY DEPENDING ON PROJECT 	\$25.00
PIPE INSTALLATION			\$1.00/FT
SERVICE CONNECTION			\$50.00
VALVE INSTALLATION			\$50.00
FIRE HYDRANT INSTALLATION			\$150.00



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

	<ul style="list-style-type: none"> • ASBUILT PLAN REVIEW • MAPPING AND ARCHIVING 	<ul style="list-style-type: none"> • CAPITAL FACILITIES FEES • LATECOMERS FEES 	
--	--	--	--

ROADWAY			
PLAN REVIEW	<ul style="list-style-type: none">• REVIEW OF PERMIT APPLICATION• PLAN REVIEW• SUBMITTAL REVIEW• INSPECTION AND ARCHIVING	ADDITIONAL FEES MAY APPLY DEPENDING ON LOCATION AND SITUATION	\$250.00
SIDEWALK PERMIT			\$20.00 + \$1.00/LF
DRIVEWAY PERMIT			\$50.00
CURB/GUTTER PERMIT			\$20.00 + \$1.00/LF
PAVING ASPHALT ROADWAY			\$25.00 + \$0.50/LF
PAVING CONCRETE ROADWAY			\$25.00 + \$1.00/LF
GRADING			\$20.00 + \$1.00/LF
EXCAVATION			\$20.00 + \$1.00/LF
RESTORATION			\$20.00 + \$1.00/LF
LANDSCAPING IN ROW			\$50.00
POTHOLING UTILITIES (HARD SURFACE)			\$20.00/EA
RIGHT OF WAY OBSTRUCTION (TRAFFIC CONTROL)			
SIDEWALK	<ul style="list-style-type: none">• REVIEW OF PERMIT APPLICATION• REVIEW TRAFFIC CONTROL PLAN• DAILY INSPECTION	ROW PERMIT FEES FOR OTHER WORK	\$10.00/DAY
PARKING			\$10.00/DAY
ALLEY			\$10.00/DAY
ROADWAY – OBSTRUCTED			\$20.00/DAY
ROADWAY – CLOSED			\$150.00/DAY

STREET LIGHTING			
BASE CONDUIT FEE	<ul style="list-style-type: none"> • REVIEW OF PERMIT APPLICATION • REVIEW PLANS • INSPECTION AND ARCHIVING 	<ul style="list-style-type: none"> • ROW PERMIT FEES • RESTORATION, TRAFFIC CONTROL, STRUCTURE INSTALLATION, POTHOLING • ELECTRICAL PERMIT 	\$50.00
UP TO AND INCLUDING 1,000 LF			+ \$2.00/LF
ADDITIONAL FEET - 1001 TO 5,000 LF			+ \$1.00/LF
ADDITIONAL FEET - 5001 TO 15,000 LF			+ \$0.75/LF
ADDITIONAL FEET - OVER 15,000 LF			+ \$0.50/LF



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

STRUCTURE INSTALLATION – FOUNDATION			\$50.00
STRUCTURE INSTALLATION – POLES/LUMINAIRE/JUNCTION BOXES			\$25.00

OUTSIDE UTILITIES (TELEPHONE/GAS/CABLE/FIBER/ETC.)			
BASE PERMIT FEE	<ul style="list-style-type: none"> • REVIEW OF PERMIT APPLICATION • REVIEW PLANS • INSPECTION AND ARCHIVING 	ROW PERMIT FEES FOR RESTORATION, TRAFFIC CONTROL, STRUCTURE INSTALLATION, POTHOLING	\$50.00
UP TO AND INCLUDING 1,000 LF			\$2.00/LF
ADDITIONAL FEET - 1001 TO 5,000 LF			\$1.00/LF
ADDITIONAL FEET - 5001 TO 15,000 LF			\$0.75/LF
ADDITIONAL FEET - OVER 15,000 LF			\$0.50/LF
STRUCTURE INSTALLATION (PEDESTALS/POLES)	<ul style="list-style-type: none"> • REVIEW OF PERMIT APPLICATION • INSPECTION • ASBUILTS • MAPPING AND ARCHIVING 	ROW PERMIT FEES FOR RESTORATION	\$150.00

SMALL WIRELESS COMMUNICATION FACILITIES (4G/5G)			
SMALL WIRELESS FACILITY PERMIT (PER LOCATION)	<ul style="list-style-type: none"> • REVIEW OF PERMIT APPLICATION & DRAWINGS, LOCATION, TYPE • FRANCHISE AGREEMENT • STREET LIGHT ATTACHMENT LEASE • INSPECTION 	<ul style="list-style-type: none"> • ROW PERMIT FEES FOR RESTORATION • ELECTRICAL PERMIT • TRAFFIC CONTROL • FIBER INSTALLATION 	\$250.00
RESUBMITTAL DUE TO NON- CONFORMANCE			\$150.00

MISCELLANEOUS ITEMS			
HOUSE MOVING	<ul style="list-style-type: none"> • REVIEW OF PERMIT APPLICATION • INSPECTION • PREPARING DOCUMENT AND RECORDING 	<ul style="list-style-type: none"> • ROW PERMIT FEES FOR RESTORATION, TRAFFIC CONTROL • RECORDING FEES 	\$250.00
RIGHT OF WAY USE (SEATING AREAS/DISPLAYS)			\$50.00/MO
TREE REMOVAL			\$20.00
DUMPSTER/TRAILER IN ROW			\$10.00/DAY
LATECOMER'S AGREEMENTS			\$150.00
EASEMENT			\$100.00
BILL OF SALE			\$100.00
RIGHT OF WAY DEDICATION			\$100.00



2025 Master Fee Schedule

Resolution No. 2812

Effective Date: January 1, 2025

SPECIAL INSPECTION OR OVERTIME INSPECTION			ACTUAL COST
--	--	--	--------------------