



PARKS & RECREATION ADVISORY BOARD AGENDA

Date: Monday, December 8, 2025 ~ 5:00 p.m.

PARKS & RECREATION ADVISORY BOARD

Mark Dulin, Chair
Term Ends: 5/2027

Cary Erickson
Term Ends: 7/12/2026

Mary Dawn Kurtzbein, Vice Chair.
Term Ends: 1/2026

Lorna Shelton
Term Ends: 5/2027

Ray Sills
Term Ends: 3/29

Hallie Ralls
Term Ends: 3/29

Owen Sharp
Student Representative
Term Ends: 3/29 or upon graduation

City Staff

ABuckler@cityofcentralia.com
360.330.7674

- 1. CALL MEETING TO ORDER – Parks Board Chair**
 - A. Roll Call
(must have 4 of 7 members present for a quorum)
 - B. Approval of Minutes from August 11, 2025
 - C. Approval of Minutes from October 13, 2025
- 2. COMMENTS BY THE GENERAL PUBLIC**
(on non-agenda items)
- 3. REPORTS & DISCUSSIONS & ACTION ITEMS**
 - A. Skatepark Update
 - B. 2026 Ballfield Schedule and Rec Programs Update
- 4. OTHER BUSINESS**
- 5. ADJOURNMENT**
 - Next meeting January 12

Please contact Community Development at 360-330-7662 or by email at ABuckler@cityofcentralia.com if you are unable to attend the meeting. Thank you.

1 **Centralia Park Board Minutes**

2 **Monday, August 11, 2025**

3 Time: 5:00 PM – 5:32 PM (approximately)

4

5 **1. CALL MEETING TO ORDER – CHAIR MARK DULIN**

6 Vice Chairman Mary Dawn Kurtzbein opened the meeting officially at 5:02 pm.

7

8 **A. Roll Call**

9

10 **Members Present:** Mary Dawn Kurtzbein (Vice-Chair), Lorna Shelton, Hallie Ralls, Owen Sharp

11

12 **Member Absent:** Mark Dulin (Chair), Cary Erickson, Ray Sills

13

14 **Also Present:** Amy Buckler, Deputy City Manager (Parks Director), Kyle Markstrom (Parks and Buildings

15 Operations Manager)

16

17 **B. Approval of Minutes:**

18

19 Hallie Ralls moved, seconded by Lorna Shelton, to approve the minutes from July 14, 2025. All in favor.

20

21 **2. Public Comments on non-agenda items**

22

23 None

24

25 **3. Other Business**

26

27 Staff provided a recap of the 2025 Tournament Season and improvements to Borst Park. The information

28 was received.

29

30 **ADJOURNMENT:**

31

32 The meeting adjourned at 5:32 PM.

33

34

1 **Centralia Park Board Minutes**

2 **Monday, October 13, 2025**

3 Time: 5:00 PM – 6:32 PM (approximately)

4

5 **1. CALL MEETING TO ORDER – CHAIR MARK DULIN**

6 Vice Chairman Mary Dawn Kurtzbein opened the meeting officially at 5:02 pm.

7

8 **A. Roll Call**

9

10 **Members Present:** Mark Dulin (Chair), Cary Erickson, Ray Sills, Lorna Shelton, Owen Sharp (arrived at end)

11

12 **Member Absent:** Mary Dawn Kurtzbein (Vice-Chair), Hallie Ralls

13

14 **Also Present:** Amy Buckler, Deputy City Manager (Parks Director), Kyle Markstrom (Parks and Buildings

15 Operations Manager); Joshua Gerlach (Boy Scouts donation request)

16

17 **B. Approval of Minutes:**

18

19 No quorum was present for this so the August minutes were moved to the next meeting.

20

21 **2. Public Comments on non-agenda items**

22

23 None

24

25 **3. Other Business**

26

27 **Donation Request for Greenwood Cemetery**

28

29 As part of an Eagle Scout Project, Joshua Gerlach would like to install 4 benches at Greenwood

30 Cemetery, at locations selected by the Parks Department. The benches will be concrete, affixed to

31 the ground and easy to maintain. He will install them before the end of 2025. The Board made some

32 suggestions for possible donations. Ray Sills moved, seconded by Owen Sharp, to approve the

33 donation request; all in favor.

34

35 **Briefing on Proposed Borst Park Parking Improvement Project**

36

37 The information was received. Kyle Markstrom will follow up with Ray Sills and the Centralia Youth

38 Soccer Group when there are more details about the layout of the parking lot relative to the playing

39 fields.

40

41 **Discussion of New Ballfield Lights and Accommodating Future Soccer on Field #5**

42

43 The information was received. Staff confirmed that the light layout would address the Board's

44 concern of ensuring the layout of the new lights will accommodate a full-size soccer field. They

45 suggested the soccer field could be oriented differently than shown on the lighting concept plan;

46 staff confirmed this would be possible without affecting the light placement. The Board suggested

47 the lights could enable soccer play during the winter months.

48

49 **Hub City Greenway Sign Update**

50

51 The information was received.

52

53 **ADJOURNMENT:**

54

55 Ray Sills moved, seconded by Cary Erickson, to adjourn the meeting; all in favor.

56

57 The meeting adjourned at 6:32 PM.

58

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