

Centralia Parks & Recreation
OUTDOOR SPECIAL EVENTS USE POLICIES AND REGULATIONS

1. Security and crowd control, pedestrian and vehicle traffic, parking, public portable sanitation, litter patrol and cleanup, and noise control and monitoring issues will be required to be addressed by the user to the satisfaction of the City of Centralia before receiving approval. All associated costs will be required to be paid by the user to the City before the event is to take place.
2. User will be required to obtain any required city, county or state permits and to meet and abide by any local and state regulations and laws. All related costs associated with the above will be covered by the user.
3. Proof of liability insurance in the amount of a minimum of \$1,000,000 naming the City of Centralia as additional insured is required prior to application approval. A Tenants and Users Liability Insurance Policy (TULIP), approved by the Washington Cities Insurance Authority is available to purchase online for event organizers in need of coverage. To get a quote or to purchase insurance, go to www.onebeaconentertainment.com and enter the appropriate facility ID code: Borst Park: 0465-026; Riverside Park: 0465-302; George Washington Park: 0465-027
4. Users cannot discriminate as to access into the park and the activity. The park and activity must remain open and available to all.
5. Group activities, amplified music and sound will be allowed, provided it does not adversely affect other park users, surrounding businesses and residents, and adjacent programs and operations.
6. Solicitation of funds will be allowed, provided the event is sponsored by a certified local non-profit organization, all funds solicited will be going back into local community programs or events and prior written approval is received from the Centralia Parks & Recreation Department.
7. Passing out promotional flyers, pamphlets, etc. for the purpose of soliciting funds is prohibited. Activity agendas or informational handout materials will be allowed, provided litter is patrolled and picked up.
8. No alcoholic beverages are allowed in the park. All non-alcoholic beverages must be stored in and dispensed into unbreakable containers.
9. The Centralia Parks & Recreation Department reserves the right to restrict the use of the park due to its condition and inclement weather. The purpose of this restriction is to assure the park is not damaged by an event to such a degree that repairs and renovation would be very costly and time consuming, and potentially curtail public use of the park.
10. The Centralia Parks & Recreation Department reserves the right to limit the number of special events allowed, in order to control the impact on the grounds. All use requests will be reviewed and either granted or denied on a first come, first served basis.
11. Use of the park will be restricted to the times that the park is officially open. The length of the special event is restricted to two days maximum and no longer than 12 hours per day. If event is two days, they must be consecutive.
12. User is required to clean up area of use at the end of the reservation period. Failure to clean up will result in charges of \$50 for each hour required by staff to clean up park.
13. User shall be responsible for damage and/or loss of City property and will be charged at the entire cost of repair or replacement, including any labor expenses.